

**OFFICE OF THE
TOWN MANAGER**



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Town of Shrewsbury
MASSACHUSETTS 01545-5398

August 3, 2007

To: Fire Station Building Committee

From: Daniel J. Morgado

Re: Next Meeting

The next meeting of the Fire Station Building Committee will be **Thursday, August 9, 2007 at 6:00 PM** at the new **Fire Headquarters located at 11 Church Road** (please meet outside of the Project Job Trailer) to consider the following agenda:

AGENDA

1. Call to Order
2. Accept minutes of June 14, 2007 (attached)
3. Approve the following bill schedule

Fontaine Brothers (Payment Application #8)	\$804,402.05
Fontaine Brothers (Payment Application #9)	\$704,589.35
Kang Associates	\$9,690.00
Pope Housing (Station #2 Temporary)	\$1,400.00
Pope Housing (Station #2 Temporary)	\$5,274.20
Yankee Testing	\$2,206.00
WoRad Inc	\$4,232.00
WoRad Inc	\$1,067.00
WoRad Inc	\$1,025.46
Mattress Giant	\$3,339.99
Philip Massad Movers	\$225.00
Dehler Manufacturing	\$16,222.40
National Facilities	\$450.00
Robert Lanciani	\$4,723.91

Home Depot	\$271.10
Grainger, Inc.	\$92.92
	\$1,559,211.38

4. Report of the Architect
5. Report of the Fire Chief relative to FF&E
6. Building Committee Action
 - Review status of project budget
 - Other action as necessary
7. Adjourn

Please advise with any questions.

Cc (via Email) Kaffee Kang Harold Stuart Kevin Samara
 Richard Ricker Michael Hale Michael D'Errico
 Parks and Cemetery Commission c/o Angela Snell

FIRE STATION BUILDING COMMITTEE
June 14, 2007

Present: Bruce Card, Robert Cox, ,Gerald LaFlamme, Daniel Morgado

Absent: Pat Sacco, Anthony Mastromatteo, Ralph LeBlanc

Also Present: Kaffee Kang

The meeting was called to order at 6:15 PM after the Committee was able to tour the new Station #3 starting at 6:00 PM.

On a motion by Chief LaFlamme, second by Mr. Cox, the committee voted to accept the minutes of the meeting held on May 10, 2007.

On a motion by Chief LaFlamme, second by Mr. Cox, the committee voted to pay the following bill schedules:

Fontaine Brothers (Payment Application #7)	\$448,173.90
Kang Associates	\$9,690.00
Robert Lanciani	\$5,710.90
Pope Housing (Station #2 Temporary) (2 months)	\$2,800.00
G.E. Capital Modules (Cemetery Temporary)	\$355.00
Yankee Testing	\$950.00
Home Depot (AC for Station #2 Temporary)	\$311.94
Vin's TV and Appliances (Station #3 Appliances)	\$1,600.00
Various Incurred Costs for Lake Station Temporary	\$2,744.38
Worcester Telegram	\$176.40
	\$472,512.52

Ms. Kang reported that the project is proceeding as planned with few problems or issues. The Contractor has been doing an outstanding job with excellent workmanship. There are no major issues brewing relative to change orders and the like.

Chief LaFlamme reported on FF&E and provided a print out dated 6/14/2007 that showed the budget (attached). FF&E remains on budget understanding that certain items now being purchased were taken from the base contract and procured separately.

There was brief review of the budget and Mr. Morgado advised the project was well below budget at this time.

The next meeting of the Building Committee will be July 12th, 2007 at 6:00 PM.

The meeting adjourned at 6:40 PM

Respectfully Submitted,

Daniel J. Morgado
Town Manager